

Disadvantaged Group — Weaker Section Reimbursement

No.538/79-6-2013

From
Sunil Kumar
Principal Secretary
Uttar Pradesh Govt.

To,
(1) Director Education (Basic)
Uttar Pradesh, Lucknow
(2) Director Education (Secondary)
Uttar Pradesh, Lucknow
(3) Finance Controller
Directorate of Education
U.P., Allahabad

Education Section – 6

Lucknow
Dated 20th June 2013

Subject: Regarding fixation of process for reimbursement of per pupil expenditure after admission of minimum upto 25% children of disadvantaged and weaker sections in classes I and pre-primary in unaided recognized schools of the neighbourhood under Article 12(1)(C) of Right to Free and Compulsory Education 2009.

Sir,

1. Kindly refer to your letter Edu. Dir. Ba /2611/13-14 dated 13-05-13 and letter number Edu. Dir. (Ba)/ 5299 dated 18-06-13 regarding the reimbursement of per pupil expenditure and the GO 3087/(1) / 79-5-2012-29 / 09 TC-II dated 03-12-12 regarding admission of children from disadvantaged group and weaker sections up to at least 25% in Class I/ Pre-Primary classes in unaided recognized schools of the neighbourhood under Article 12(1)(C) of the Right of Children to Free and Compulsory Education Act 2009.

2. In this regard, I am directed to bring to your kind notice that after due deliberations, the government has taken the decision that according to the government order dated 3-12-2012, all unaided recognized schools are required to give admission to children of disadvantaged group and weaker sections for free education in at least 25% of their total seats in Class I and Pre-Primary classes in the academic session 2013-14 and this admission will be valid upto Class VIII for that student and the state government will provide reimbursement to the concerned educational institutions. To ensure this, kindly take the following points into consideration:

(a) All Basic Education Officers/District Inspectors of School will ensure that the admittance of children of disadvantaged and weaker sections in Classes I pre-primary for minimum upto 25% of the total admissions is done according to the process of admission given in Government Order dated

3-12-2012. The State Government is bound to adhere to the admission process in schools as prescribed.

(b) According to Rules -8(2) of Rights of children to Free and Compulsory Education, for every child, boy/girl a reimbursement amount of Rs 450/- has been decided as per pupil expenditure. For reimbursement the actual fee of the school will be taken into account. And out of the actual fee charged by the school and Rs 450/- whichever is less, will be reimbursed.

(c) For the school, the neighbourhood is defined as ward (local authority, that is gram panchayat/ District Panchayat / Municipality/ Muncipal Cooperation, as per condition must be considered a unit which means in whichever ward the school is established, children of that ward falling in this category will be benefitted accordingly. If in that ward, sufficient number of children of this category are not available then the area may be extended by the District Basic Education Officer. Admission to the children of disadvantaged and weaker sections will be decided according to certification issued by the designated officer as per the definition given in Government Order dated 3.12.2012.

(d) The annual income of the parents of children will be verified and the school will keep a record of the income certificate of the parent and the name and the designation of the issuing officer reserved at school level. As per the Letter 2/4, the District Basic Education Officer will verify these entries and will be responsible for their attestation.

(e) The following system have been made in sub rules (3) to (6) of Rule 8 (Article 12 of the Act) of Uttar Pradesh Free and Compulsory Child Education Rights list of Rules 2011:-

3. Every school referred to in Article 2 section (N) sub-section 4, will keep a separate bank account for the amount received as reimbursement under Article 12 sub section (2).

4. Every school which expects the given reimbursement as given in sub-rule (3) must provide a list of students with their identity numbers and all necessary description in the format issued by Director, Basic Education along with proof of expenditure category wise by the school every year by 31st October. However, where there are schools, which by reason of having obtained land / building/ equipment and other facilities free of cost and are therefore already committed to providing free education to children, then up to the limit of their commitment, they will not be entitled to any reimbursement.

5. The Basic Education Officer (District Basic Education Officer/District Inspector of Schools) after necessary verification under subrule (3) of reimbursement amount, will transfer the same in concerned account and will make the information public through the medium of website.

6. If, at any stage, the school is found to have hidden the facts or made false claims and gained reimbursement on false grounds, then, in that case, action will be taken to de-recognize the school and punish it under the concerned acts and rules of Govt. of India and the school will have to deposit double the amount of money received in the state treasury and this money will be taken as outstanding payment of land tax by the District Magistrate.

3. The District Inspector of Schools will obtain applications on Form – 2 for reimbursement from schools that run classes from Class 1 to 5 and Class 6 to 8 under UP Board of High School and Intermediate Education and the schools run by CBSE and ICSE Boards and after compiling all the information, it will be given after attestation to the District Basic Education Officer. District Basic Education Officer will collect these details from schools run under Basic Education Department and this information received from all the schools by BSA will be compiled by the District BSA and after receiving the compiled details from District Inspector of Schools, the applications from the district will be sent to Finance Controller, Directorate of Education, Allahabad.
4. For admission, applications will be give in the Application Form enclosed in the GO dated 3-12-2012 Format-1 (enclosure 1), a compiled description of this will be given by the institution on Application-2 (enclosure 2) to the District Basic Education Officer/District Inspector of Schools in prescribed format as given.
5. After completing the admission procedure, application for funds will be placed by the schools before the District Basic Education Officer/District Inspector of Schools alongwith all the details in format - by 30th July for the first half yearly term.
6. The District Basic Education Officer will ensure that the compiled list of applications of the district is received by the Finance Controller, Directorate of Education, Allahabad on format -4 by 30 September. The funds will be made available to the districts as per their applications by 15 October after examination at the level of finance controller. Within 15 days of receiving the money by the District Basic Education Officer, the schools will receive it in their accounts opened for this purpose (format 3).
7. The schools will provide a demand letter for the next six months through the same process in the office of District Basic Education Officer / District Inspector of schools by 15 December. And as per the decided procedure, the District Basic Education Officer after receiving the funds from the Finance Controller, Directorate of Education, Allahabad, will transfer the second installment in the schools account by 15 February.
8. The Right of children to Free and Compulsory Education Act 2009 and The Right of Children to Free and Compulsory Education Rules 2011 and Govt. Order No. 3087/ (1)/79-5-2012- 29/09 TC – 11 Dated 3-12-2012 is available on website www.upefa.com of State Planning Office, Sarva Shiksha Abhiyan, Lucknow.
9. Under Article 12(1) (C) of the Right of Children to Free and compulsory Education Act 2009, after giving admission to children of disadvantaged and weaker sections in Classes 1 and pre-primary for minimum upto 25% limit, fee reimbursement will be given under the budget head “2202 – General education – 01-elementary-education - 102 – Aid to non-government primary schools – 31 - free and compulsory education – 3105 –assistance to non-governmental primary / upper primary schools for expenditure on children of Class I to VIII of the disadvantaged group and weaker sections studying there – 20 – Aid assistance-normal (without salary)".

On the basis of the above process, the fee reimbursement will be carried out. The Director of Education (Basic) and Director of Education (Secondary) will monitor it every month. The monthly information of action taken will also be sent to the government.

Enclosure as under:

With regards,

Yours sincerely,

Sunil Kumar
Principal Secretary

No.538 (I) 79-6-2013 dated as above
Copy sent to the following for information and necessary action"

1. State Planning Director, Sarv Shiksha Abhiyan, Nishatganj, Lucknow
2. Director of Education (Secondary) 18 Park Road, Lucknow
3. All District Magistrates, U.P.
4. Upper Director of Education (Basic), Directorate of Education, Allahabad
5. Secretary, U.P. Basic Education Council, Allahabad
6. All Mandaliya, Assistant Education Director, (Basic), U.P.
7. All District Inspectors of School, U.P.
8. All District Basic Education Officers, U.P.

By order of
(Mamta Srivastava)
Joint Secretary

Application for admission under Section 12(I) (c) for Free and Compulsory Education Act 2009

To,

District Education Officer

District (UP)

By: District Education Officer/ Block Education Officer

Ward / Development Block

Sub: Admission of the children of the families of disadvantaged group / weaker section in private schools under Free and Compulsory Education Act 2009, for 25 percent seats in Class-I

I want to admit my son/daughter _____ (name) DOB (dd..... mm....yyy.....) _____ son/daughter of _____ (Mother's and Father's name) in Class 01 ___ in _____ (name and address of school).

I certify that there is no government / parishadiya / aided school within one kilometer of my residence.

or

I certify that there is no seat available in Class I in any neighbouring government/parishadiya/aided school within a kilometer of my residence.

(cut whichever is not applicable)

Please direct the school to give admission to the child as per 25 percent vacancy / seats available, under the provisions of the Act.

(i) I am a resident of neighbouring village / colony / District Ward Following photocopied documents are attached herewith. The documents are self attested. (Please () self attested document attached)

- (i) Voter Identity Card
- (ii) Ration Card
- (iii) Land Rights Certificate
- (iv) Job Card in Rural Area (Mahatma Gandhi National Rural Employment Guarantee Programme)
- (v) Passport / Driving Licence / Electricity Bill / Water Bill
- (vi) Any other government paper containing address of Guardian / Parent of the child

(ii) Child of the son/daughter/ ward belongs to the following category :-
(Mark and () the correct category)

Disadvantaged Group –

- (i) Disabled child
- (ii) Scheduled caste
- (iii) Scheduled Tribe
- (iv) Other Backward Class
- (v) Child of an HIV or Cancer patient Mother-Father / Guardian
- (vi) Child of a Destitute Home

Weaker Sections –

- (i) Whose parents or guardians are below poverty line card holder issued by a competent authority or enlisted in Rural Development Department
- (ii) Whose parents or guardians get disabled / old age / widow pension
- (iii) Whose parents or guardians earn maximum Rs.1 lakh per annum.

(The child of an applicant with an annual income of Rs. 35,000/- will be given preference in admission in a school. After it, if any seats are vacant a list in ascending order will be prepared for the children of the applicants under the annual income group between Rs. 35,000/- to Rs. 1 lakh for admission.

✓ Mark the correct self attested document attached

- (i) Caste certificate
- (ii) Disability Certificate
- (iii) Cancer / HIV certificate – Medical Certificate
- (iv) Certificate from Tehsildar for Destitute Home
- (v) B.P.L. Certificate
- (vi) Income certificate

Self declaration certificate

Hereby certified that all the aforesaid attached documents and certificates are true. In case of any discrepancy found, cancel the admission.

Dated :

Yours

Signature
Name and Address of
Guardian / Parents

School Level Format – Appendix-2 (Format-1)

Details of applicants seeking admission under section 12 (I) (c) of Free and Compulsory Child Right to Education Act 2009.

S.No	Name of Boy/Girl	Name of Mother/Father	Address	Sex	Caste	Disadvantaged group/Weaker section category	Annual Income	Details of Income Certificate enclosed	Others
1	2	3	4	5	6	7	8	9	10

School Level Format – Appendix-2 (Format-2)

**Details of applicants seeking admission under section 12 (I) (c) of Free and Compulsory Child
Right to Education Act 2009.**

Sl.No	Name of Boy/Girl	Name of Mother/Father	Address	Sex	Caste	Disadvantaged group/Weaker section category	Annual Income	Details of Income Certificate enclosed	Others
1	2	3	4	5	6	7	8	9	10

Format 3 of Admission related description of children of disadvantaged group and weaker section at school level

Name of School: _____

For Reimbursement

No. of total seats in Class I: _____

Name of Bank: _____

Full Address of School: _____

Bank Account No.: _____

Basic: _____

Secondary: _____

Recognizing Board: _____

Name of District: _____

Sl.	Name of Child Admitted	Name of Mother/ Father/ Guardian	Annual Income of Mother/ Father/ Guardian	Name/ Designation of attending officer of Income Certificate	Address of Child	Category of Admitted Children							Fee per child or Rs. 450 whichever is less for reimbursement	Total money for reimbursement
						Child of Disadvantaged Group								
						Scheduled Caste	Scheduled tribe	Other background classes	Child of HIV/Cancer afflicted Mother/ Father/ Guardian	Homeless child	Helpless child	Child of weaker section		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1.														
2.														
3.														
4.														
5.														
Total:														

Name and Signature
of School Principal
(with seal)

Counter signed
Block Education Officer

Name and Signature
of School Manager
(with seal)

**Format 4 of description regarding requirement at district level for reimbursement of expenditure
on children of disadvantaged group and weaker section**

Name of District: _____

Name of Mandal: _____

Sl. No	No. of Schools	Secondary/Basic	Recognised Board	Total No. of seats in Class 1	Total no. of children admitted under 25 percent seats	Number wise details of children admitted							Total Columns 7-13	Per child fee of the school or Rs. 450/- whichever is less
						Child of Disadvantaged Group								
						Scheduled Caste	Scheduled tribe	Other background classes	Child of parents/guardians suffering from HIV/ Cancer	Homeless Child	Disabled Child	Child of weaker section		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1.														
2.														
3.														
4.														
5.														

Name of District Basic Education Officer and Signature

